

Official Record Index  
New Cambria KS  
Docket: number – 1374665 - 67470

Postal Regulatory Commission  
Submitted 11/30/2011 12:50:43 PM  
Filing ID: 78198  
Accepted 11/30/2011

<b>No.</b>	<b>Description</b>	<b>Date Entered into Record</b>
1.	Authority to Conduct Investigation	02/04/2011
2.	Notice of PO Emergency suspension-N/A	05/06/2011
3.	Notice to District of Emergency Suspension-N/A	05/06/2011
4.	Post Office location/hours/Office Info	02/23/2011
5.	Eviction Notice-N/A	05/06/2011
6.	Building Inspection Report/Property Detail Report	05/06/2011
7.	Post Office and community photos	04/06/2011
8.	Form 150	03/18/2011
9.	Worksheet for Workload Service Credit	03/17/2011
10.	Window Transaction Survey	03/11/2011
11.	Survey of Incoming Mail	03/11/2011
12.	Survey of Dispatched Mail	03/11/2011
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14.	Local Law Enforcement vandalism reports	02/23/2011
15.	Post Office Survey Sheet	03/11/2011
16.	Community Survey Sheet	03/10/2011
17.	Highway Contract/Rural Route Cost Analysis Form	03/11/2011
18.	PS Form 4920	03/22/2011
19.	Establish Rural Route Service	05/06/2011
20.	Instruction to OIC to conduct surveys	03/28/2011
21.	Questionnaire cover letter and questionnaire	03/28/2011
22.	Returned customer questionnaires and USPS response letters	03/28/2011
23.	Analysis of Questionnaires	04/14/2011
24.	Community Meeting Roster	04/16/2011
25.	Community Meeting Analysis	04/13/2011
26.	Community Meeting Letter	03/28/2011
27.	Petition	05/05/2011
28.	Congressional Inquiry - NA	04/05/2011
29.	Proposal Checklist	07/13/2011

30.	Notification to Government Relations	07/13/2011
31.	Instruction letter to PM/OIC to post proposal	07/20/2011
32.	Invitation for Comments	07/20/2011
33.	Proposal Exhibit	07/20/2011
34.	Comment form exhibit	07/20/2011
35.	Instructions for PM/OIC to remove proposal	09/16/2011
36.	Round dated Proposals	09/20/2011
36a.	Round dated Invitation for Comments	09/20/2011
37.	Notification of Taking Comments Under Internal Consideration	09/20/2011
38.	Proposal Comments and USPS Response Letters	09/20/2011
39.	Premature Appeal – NA	09/20/2011
40.	Analysis of 60-Day Comments	09/30/2011
41.	Revised Proposal (if needed) – NA	07/20/2011
42.	Updated PS Form 4920 – NA	06/30/2011
43.	Certification of Record	09/30/2011
44.	Log of Post Office Discontinuance Actions	09/30/2011
45.	Transmittal	10/07/2011
46.	Headquarters acknowledgement	10/11/2011
47.	Final Determination Posting	10/11/2011
47A.	Memo to the Record Correction to Final Determination	10/17/2011
48.	Instruction Letter to PM/OIC to post Final Determination	10/17/2011
49.	Round-date stamped Final Determination cover sheets	10/17/2011
50.	Postal Bulletin Post Office Change Announcement	10/17/2011
51.	Announcement of Appeal to the Discontinuance	11/07/2011
54.	District Letter to Vice President, Official Record	10/07/2011
54A.	Final Determination Letter to District Manager from Headquarters	10/11/2011



02/04/2011

RICK PIVOVAR  
DISTRICT MANAGER  
CENTRAL PLAINS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the Kansas 1st congressional district.

Post Office Name: NEW CAMBRIA  
Zip+4 Code: 67470-9998  
EAS Level: 53  
Finance Number: 196468  
County: Saline

Proposed Admin Office: SALINA PO  
ADMIN Miles Away: 7.5  
Near Office Name: SALINA PO  
Near Miles Away: 7.5

Number of Customers:

Post Office Box: 33  
General Delivery: 0  
Rural Route (RR): 0  
Highway Contract Route (HCR): 0  
Intermediate RR: 0  
Intermediate HCR: 0  
City Delivery: 0  
Total Customers: 33

ZIP Code Change: Yes ☐ NO ☒ ZIP Code

The above office became vacant when the postmaster retired on 06/01/2009.

The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.

DANIEL TAYLOR  
Manager, Post Office Operations

Approval to Study for Discontinuance:

RICK PIVOVAR  
DISTRICT MANAGER  
CENTRAL PLAINS PFC

02/04/2011

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1374665

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/06/2011  
Fax No: (402) 930-4406





NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/06/2011  
Fax No: (402) 930-4406



A service of



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# Post Office™ Locations

Post Office™ Locations near 67470

PRINT | B/



- |  |  |   |
|--|--|---|
| <p>1 <b>Post Office™</b><br/><b>Location - NEW CAMBRIA</b><br/>101 S CENTER ST<br/>NEW CAMBRIA, KS<br/>67470-9998<br/>(800) ASK-USPS<br/>(800) 275-8777<br/>(785) 825-5490<br/><div style="border: 1px solid black; padding: 2px; display: inline-block;">2.6 mi</div></p> | <p><b>Business Hours</b><br/>Mon-Fri<br/>8:15am-12:00pm<br/>Sat<br/>8:15am-9:15am<br/>Sun<br/>closed</p> | <p><b>Services</b><br/><a href="#">PO Boxes Online</a><br/><br/>Service hours may vary. Please check link for business hours.</p> |
| <p>2 <b>Post Office™</b><br/><b>Location - SOLOMON</b><br/>122 W MAIN ST<br/>SOLOMON, KS<br/>67480-9998<br/>(800) ASK-USPS<br/>(800) 275-8777<br/>(785) 655-3977<br/><div style="border: 1px solid black; padding: 2px; display: inline-block;">7.2 mi</div></p>           | <p><b>Business Hours</b><br/>Mon-Fri<br/>8:00am-12:30pm<br/>1:30pm-4:00pm<br/>Sat-Sun<br/>closed</p>     | <p><b>Services</b><br/><a href="#">PO Boxes Online</a><br/><br/>Service hours may vary. Please check link for business hours.</p> |
| <p>3 <b>Post Office™</b><br/><b>Location - SALINA</b><br/>211 E ASH ST<br/>SALINA, KS 67401-9998<br/>(800) ASK-USPS<br/>(800) 275-8777<br/>(785) 827-3695<br/><div style="border: 1px solid black; padding: 2px; display: inline-block;">7.5 mi</div></p>                  | <p><b>Business Hours</b><br/>Mon-Fri<br/>7:30am-5:30pm<br/>Sat<br/>9:00am-12:00pm<br/>Sun<br/>closed</p> | <p><b>Services</b><br/><a href="#">PO Boxes Online</a><br/><br/>Service hours may vary. Please check link for business hours.</p> |
| <p>4</p>   | <p><b>Business Hours</b><br/>Mon-Sat</p>   |   |



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Eviction Notice

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**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/06/2011  
Fax No: (402) 930-4406



### Building Inspection Report

#### A. Office

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no building inspection report nor photos for this office

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/06/2011  
Fax No: (402) 930-4406

## Property Detail Information

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## Property Detail Report

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## Property Description

Fin/Sublocation: 198468-002      Status: Active      Chargeable Fin: 196468  
 PO-Unit Name: NEW CAMBRIA-MAIN OFFICE      District: Central Plains      Postmaster: KATHY CALLAHAN  
 Address: 101 S CENTER ST      County: SALINE      PM Phone: 785-825-5490  
 City/St/ZIP: NEW CAMBRIA, KS 67470-9998      CAG: K      FDB ID: 1374665  
 Comments: LEASE DATA CLEANUP COMPLETED See FSSP Call # 1923      AMS Locale: W21093

## General Information

Type Qtrs: Main Office	Maint Resp: Landlord	Ann. \$0.00	Land Cost: \$0.00
Property Use: Customer Service	Electricity: USPS	Depreciation: Remaining Yr:	Bldg Cost: \$0.00
Cust Svc Code: Delivery, Retail	Water: Landlord	Accum \$0.00	Land FMV: \$0.00
AMS Type: Post Office	Heat: USPS	Depreciation: Undepreciated \$0.00	Bldg FMV: \$0.00
AMD Subtype: Main Post Office	Trash: USPS	Amt: Book Value: \$0.00	Land Owner: Standard Lease, Fixed Term
Acquisition: Leased, Existing Building	Sewerage: Landlord	Asbestos:	Bldg Owner: Standard Lease, Fixed Term
Construc.: Steel Frame	Custodial: USPS	Historic: Unknown	Last Inspec.: 01/12/2011 MIGRATION
Dt Land 12/01/1974	Snow: USPS	Indian Nation: No	Next Inspec.: 01/12/2012 MIGRATION
Acquired: Dt Bldg 12/01/1974		Handicap Customer Access: Access/Employee Restroom Exempt	
Occupied:			

## Space Survey

Net Interior: 203	# Stories: 1	Total # Carriers:	PO Box SF: 400
Site: 2,727	# Cust Parking:	Emp Complement: 1	Counter SF: 0
Total Cust Svc & PO Box 24	# Emp Parking: 0	Walk in Rev: 0	Excess SF: -261
Lobby Areas:	Freight Elevators: 0	# APC: 0	USPS Occ SF:
Delivery Wkroom Area: 102	Cust Elevators: 0		% Occ by USPS:
Date Last Measured:			

## Energy

A/C: Windows	Exclude from Audit:	Top 500:
Prim Fuel: L.P. Gas	Last Audit Date:	Include on DOE Rpt:
Sec Fuel: None	Last Audit Type:	

## Active Lease Data

Lease Eff Date: 11/01/2010	RO Days Notice: 30	PO Type:
Lease Exp Date: 10/31/2015	Term Days Notice:	PO Date:
Annual Rent: \$2,100.00	Ground Lease: No	PO Price: \$0.00

Landlord Name: CITY OF NEW CAMBRIA KS	Tax ID: xxxxx7809
Address1: PO BOX 38	Phone:
Address2/3:	
City, State, ZIP: NEW CAMBRIA, KS 67470-0038	

## Lease Option (Active ID E00000179398)

## Lease Options (not active)

Type	Eff. Date	Exp. Date	Status	Ann. Rent	Type	Eff. Date	Exp. Date	Status	Ann. Rent
Base	11/01/2005	10/31/2010	Completed	\$1,800.00	Base			Planned	
Renewal	11/01/2010	10/31/2015	Active	\$2,100.00	Base	12/01/1994		Completed	\$1,020.00

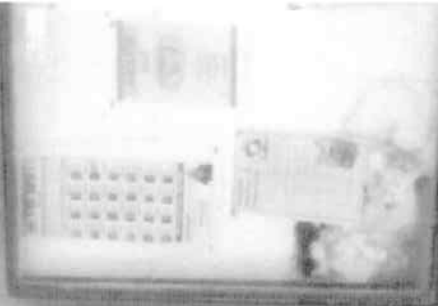
U.S. POST OFFICE  
NEW CAMBERIA KS 67470

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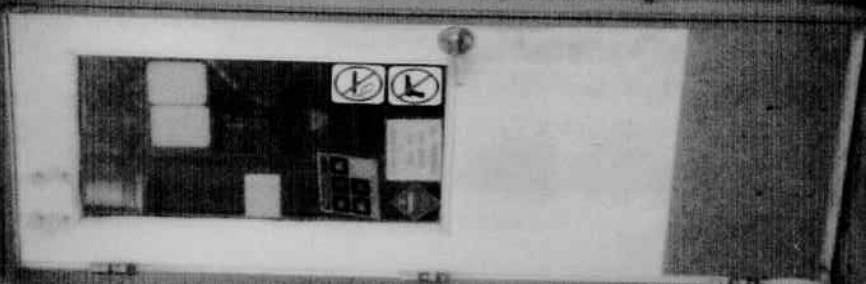
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PO BOX 101  
CAMBERIA KS 67470

101





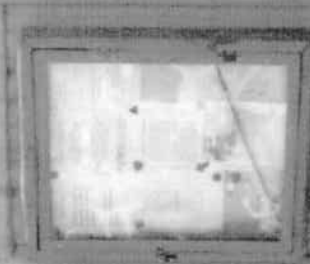
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NEW CAMBERIA 67470

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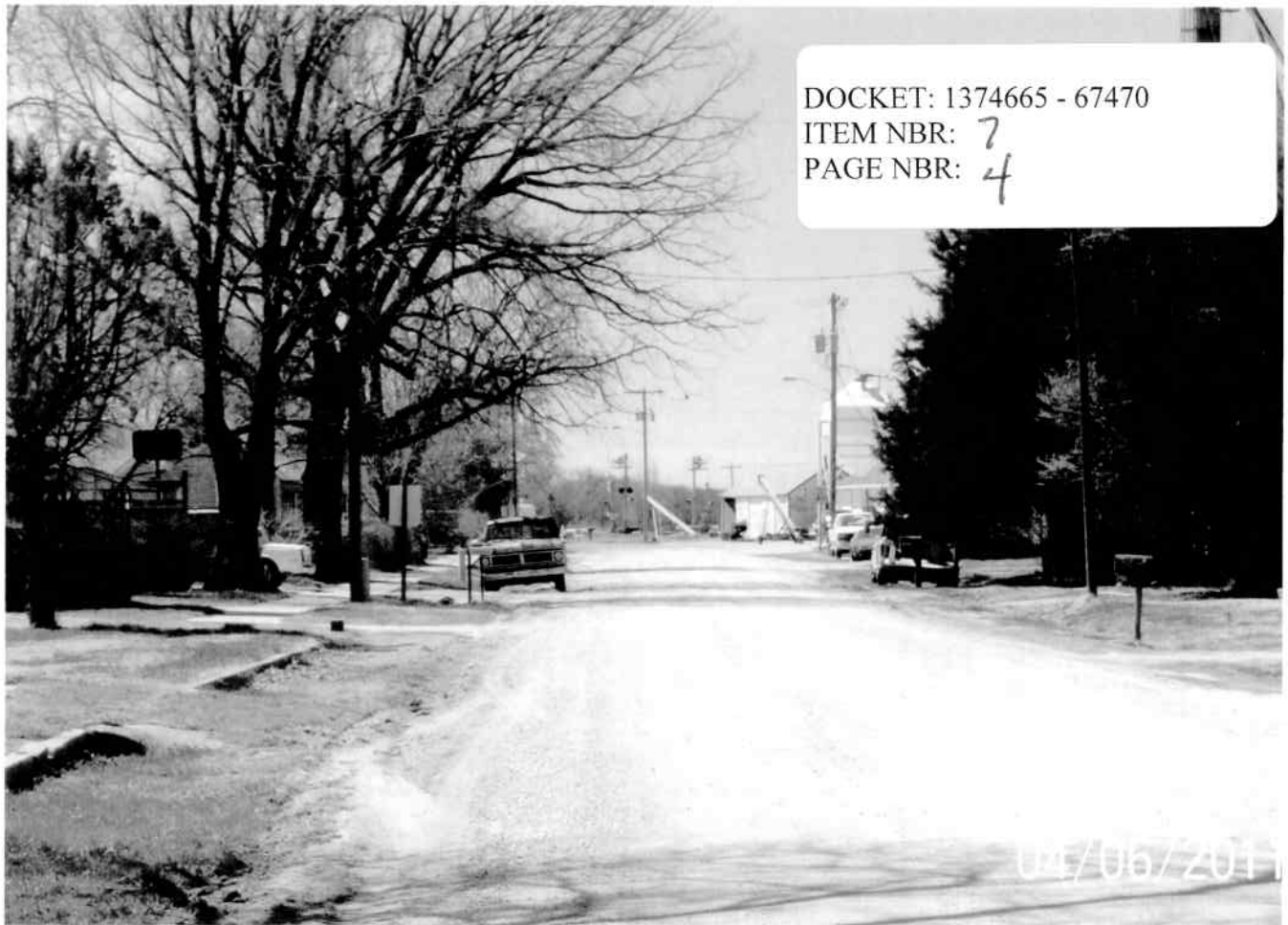




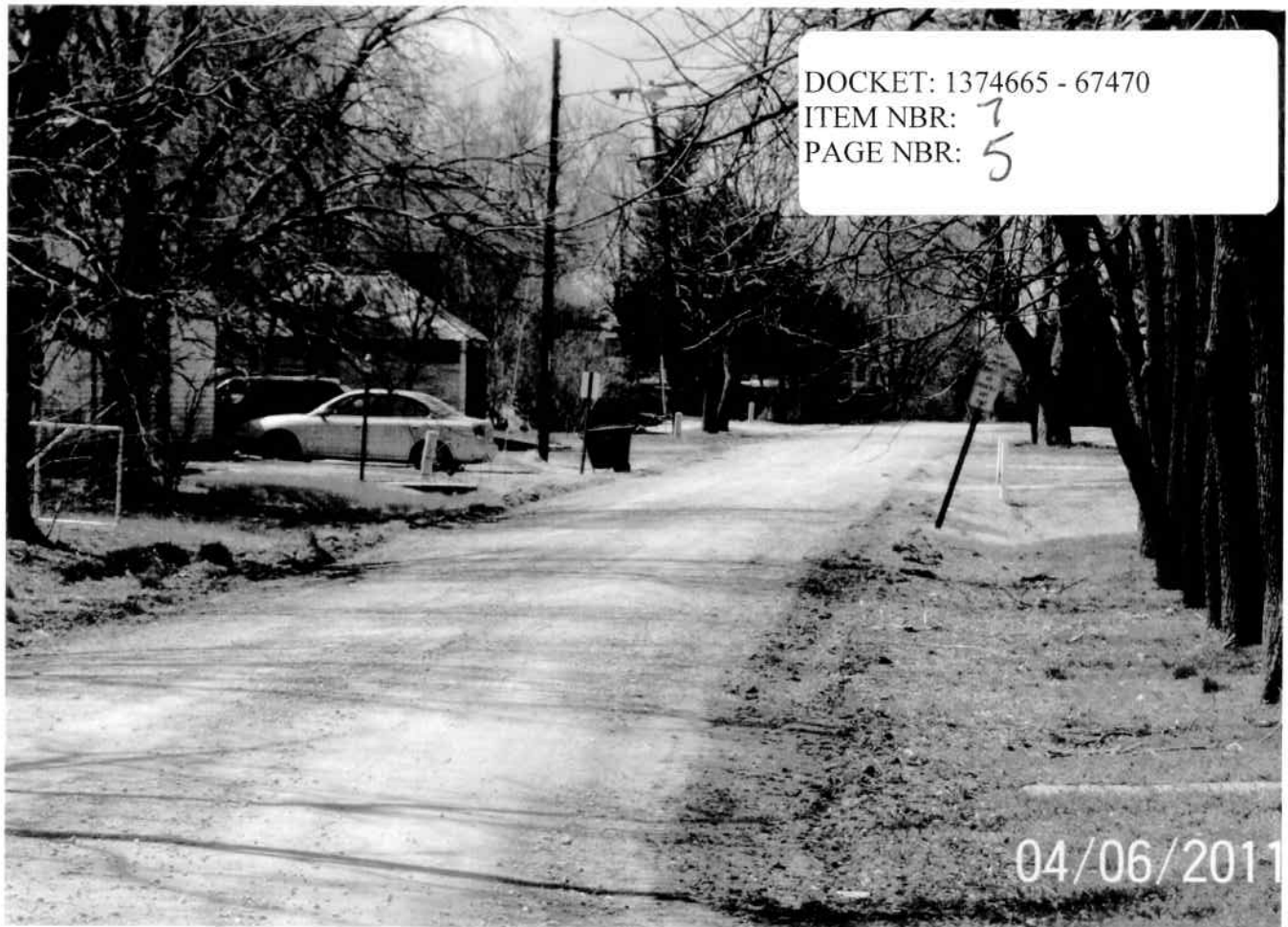
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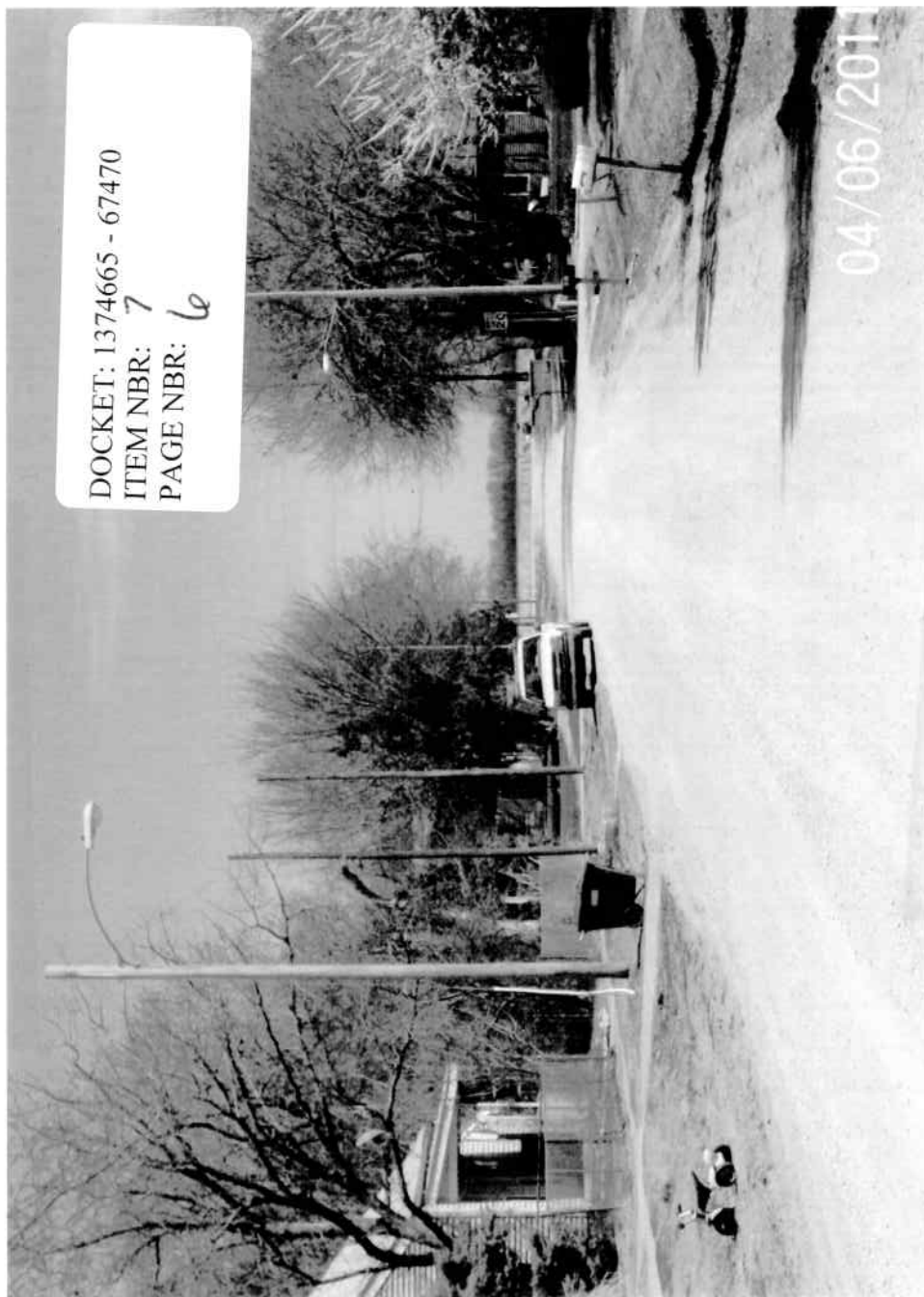
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04/06/201

## PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code NEW CAMBRIA, KS 67470		Postmaster's Signature Leann Tvrdy	Date 03/18/2011
District Office, State & Zip Code CENTRAL PLAINS PFC, NE 68119		District Manager's Signature Rick Pivovar	Date 03/18/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		53
2.	Finance Number	(1-6)	196468
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	33
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

# PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	33	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

## Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, *Carrier Route Report*, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
  - A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

## Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?



## PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code NEW CAMBRIA, KS 67470		Postmaster's Signature <i>Kathy Callahan OIC</i>	Date 3/14/11
District Office, State & Zip Code CENTRAL PLAINS PFC, NE 68119		District Manager's Signature	Date
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1. Current Office Level			55
2. Finance Number		(1-6)	196468
3. General Delivery Families Served		(7-9)	0
4. Post Office Boxes/Call Boxes Rented		(10-15)	33
5. Possible City Deliveries		(16-20)	0
6. Administrative Rural Boxes Served		(21-25)	0
7. Intermediate Rural Boxes Served		(26-30)	0
8. Administrative Responsibility form Intermediate Rural Boxes for Other Offices		(31-35)	0
9. Administrative Highway Contract/Star Route Boxes Served		(36-39)	0
10. Intermediate Highway Contract/Star Route Boxes Served		(40-43)	0
11. Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices		(44-47)	0
12. Number of Carrier Stations/Branches		(48-49)	0
13. Number of Finance Stations/Branches		(50-51)	0
14. Number of Contract Stations/Branches & Community Post Offices		(52-53)	0
15a. Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)		(54)	N
15b. Duration of Experience A Seasonal Workload? (minimum of 8 weeks)		(55-56)	
16. Does Office Perform Outgoing Distribution for Other Offices?		(57)	N
17. Does Office Perform Incoming Distribution for Other Offices?		(58)	N
18. Does Office Perform Incoming Secondary Distribution for Other Offices?		(59)	N
19. Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?		(60)	N
20. Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?		(61)	N
21. Do You Have Responsibility for Vehicle Maintenance Facilities?		(62)	N
22. Does Your Office Have Administrative Responsibility for an Air Transfer Office?		(63)	N
23. Is Postmaster Lessor for Government Owned Building?		(64)	N
24. Does Office Have MPLSM/SPLSM?		(65)	N
25. Does Office Distribute Food Stamps?		(65)	N

**PS Form 150, Postmaster Workload Information**

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	33	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

*Instructions*

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
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- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
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Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a pulling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

## Worksheet for calculating Workload Service Credit (WSC) for Post Offices

### Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: NEW CAMBRIA

Office Zip+4: 67470 -9998

District: CENTRAL PLAINS PFC

#### Activity WSCs

General Delivery Families Served (Item 3, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150) .....	<u>33</u>	X 1.0	=	<u>33</u>
Possible City Deliveries (Item 5, PS Form 150) .....	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs .....				<u>33</u>

#### Revenue WSCs

First	25 revenue units: 1.00	X <u>25</u> units	=	<u>25.00</u>
Next	275 revenue units: 0.50	X <u>1</u> units	=	<u>0.50</u>
Next	700 revenue units: 0.25	X <u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X <u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X <u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:				<u>25.50</u>

Activity WSCs 33 + Revenue WSCs = 25.50 Base WSCs 58.50 = EAS Grade C

Previous evaluation: EAS grade 53

Effective date of change in service hours: \_\_\_\_\_ (if appropriate)

(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

LEANN TVRDY

LEANN.K.TVRDY@USPS.GOV

Printed Name

Signature

CENTRAL PLAINS PFC District Review Coordinator

03/17/2011

Title

Date



## Window Transaction Survey

67470 - 9998

ZIP+4:

NEW CAMBRIA

PO Name:

03/11/2011

through

02/26/2011

Survey Period:

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Sat - 02/26	2	1	0	0	0	0	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	4	1	0	0	1	0	0	0
Tue - 03/01	3	1	0	0	0	0	0	0
Wed - 03/02	2	2	0	0	0	0	0	0
Thu - 03/03	0	0	0	0	0	0	0	0
Fri - 03/04	2	0	0	0	0	0	0	0
Sat - 03/05	2	0	0	0	0	0	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	4	0	0	0	0	0	0	0
Tue - 03/08	4	0	0	0	0	0	0	0
Wed - 03/09	0	0	0	0	0	0	0	0
Thu - 03/10	4	2	0	0	0	0	0	0
Fri - 03/11	2	1	0	0	0	0	0	0
TOTALS	29	8	0	0	1	0	0	0
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X	X 1.792	X 1.787	X 1.188
Daily Average	2.3	0.9	0.0	0.0	0.3	0.0	0.0	0.0
Average Number Daily Transactions: 3.8 Average Daily Retail Workload in Minutes: 3.5								

DOCKET: 1374665 - 67470

ITEM NBR: 10

PAGE NBR: 1A

Window Transaction Survey

Window Transaction Survey

PO Name: NEW CAMBRIA KS

ZIP+4: 67470-9998

Completed by: Kathy Callahan

(Signature and Title)

Survey Period: 2/26/11 Through: 3/11/11

Record the number of retail/window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, *Window Transaction Record*; PS Form 2007-B, *Window Transaction Conversion*; and PS Form 2007-C, *Window Transaction Survey*. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.188)
Saturday	2	1	0	0	0	0	0	0
Monday	4	1	0	0	1	0	0	0
Tuesday	3	1	0	0	0	0	0	0
Wednesday	2	3	0	0	0	0	0	0
Thursday	0	2	0	0	0	0	0	0
Friday	2	0	0	0	0	0	0	0
Saturday	3	0	0	0	0	0	0	0
Monday	4	0	0	0	0	0	0	0
Tuesday	4	0	0	0	0	0	0	0
Wednesday	0	0	0	0	0	0	0	0
Thursday	4	2	0	0	0	0	0	0
Friday	2	1	0	0	0	0	0	0
<b>Total Transactions</b>	<b>29</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Time Factor	x .777	x 1.083	x 1.969	x 5.06	x 2.875	x 1.792	x 1.787	x 1.188
<b>Total Minutes</b>								

Average Number Daily Transactions:

Average Daily Retail Workload in Minutes:

## Survey of Incoming Mail

Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and Zip+4 NEW CAMBRIA 67470 - 9998  
Dates Recorded 02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	29	21	0	6	1	1	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	58	43	0	13	1	1	0	0
Tue - 03/01	37	57	6	27	1	1	2	0
Wed - 03/02	37	13	0	10	0	0	0	0
Thu - 03/03	44	34	4	23	0	2	0	0
Fri - 03/04	47	41	0	17	3	4	0	0
Sat - 03/05	50	26	3	4	0	1	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	53	25	3	0	1	0	0	0
Tue - 03/08	64	33	5	7	0	0	0	0
Wed - 03/09	47	14	1	59	1	1	0	0
Thu - 03/10	43	30	1	40	1	0	1	0
Fri - 03/11	45	23	5	7	0	1	1	0
TOTALS	554	360	28	213	9	12	4	0
Daily Average	46.2	30.0	2.3	17.8	0.8	1.0	0.3	0.0

Signature of Person Making Count:  
Printed Name:  
Date:

RON REILLY  
RON REILLY  
03/17/11

### Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

## Survey of Incoming Mail

Survey of Incoming Mail  
(Record in Pieces)Post Office Name and ZIP+4: NEW CAMBRIA KS 67470-9998Dates Recorded: 2/26/11 through 3/11/11

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard	Parcel/Select	
Saturday	29	21		6	1	1	2	
Monday	58	43		13	1	1		
Tuesday	37	57	6	27	1	1	2	
Wednesday	37	13		10				
Thursday	44	34	4	23		2		
Friday	47	41		17	3	4		
Saturday	50	24	3	4		1		
Monday	53	25	3		1			
Tuesday	64	33	5	7				
Wednesday	47	14	1	59	1	1		
Thursday	43	30	1	40	1		1	
Friday	45	23	5	7		1	1	
TOTALS	554	360	28	213	9	12	4	
Daily Average								

Signature of Person Making Count:

Kathy Callahan

Printed Name:

Kathy Callahan

Title:

OIC

## Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Note: Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

## Survey of Dispatched Mail

Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and Zip+4 NEW CAMBRIA 67470 - 9998  
Dates Recorded 02/26/2011 through 03/11/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 02/26	10	0	0	0	0	0	0	0
Sun - 02/27	0	0	0	0	0	0	0	0
Mon - 02/28	16	0	0	0	0	1	0	0
Tue - 03/01	17	0	0	0	0	0	0	0
Wed - 03/02	4	0	0	0	0	2	0	0
Thu - 03/03	10	0	0	0	0	0	0	0
Fri - 03/04	12	0	0	0	0	0	0	0
Sat - 03/05	7	0	0	0	0	0	0	0
Sun - 03/06	0	0	0	0	0	0	0	0
Mon - 03/07	12	0	0	0	0	0	0	0
Tue - 03/08	7	0	0	0	0	0	0	0
Wed - 03/09	11	0	0	0	0	0	0	0
Thu - 03/10	3	0	0	0	0	0	0	0
Fri - 03/11	1	0	0	0	0	1	0	0
TOTALS	110	0	0	0	0	4	0	0
Daily Average	9.2	0.0	0.0	0.0	0.0	0.3	0.0	0.0

Signature of Person Making Count:

Printed Name:

Date:

RON REILLY

RON REILLY

03/17/11

## Survey of Dispatched Mail

Survey of Dispatched Mail  
(Record in Pieces)Post Office Name and ZIP+4: NEW CAMBRIA KS 67470-9998Dates Recorded: 2-26-11 through 3-11-11

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Saturday	10							
Monday	16					1		
Tuesday	17							
Wednesday	4					2		
Thursday	10							
Friday	12							
Saturday	7							
Monday	12							
Tuesday	7							
Wednesday	11							
Thursday	3							
Friday	1					1		
TOTALS	91					4		
Daily Average								

Signature of Person Making Count:

Kathy Callahan

Printed Name:

Kathy Callahan

Title:

OIC



03/17/2011

OIC/POSTMASTER

SUBJECT: NEW CAMBRIA Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the NEW CAMBRIA Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the NEW CAMBRIA Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to LEANN TVRDY by 03/31/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>33</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>33</u>

If you have any comments on alternate means of providing services to the NEW CAMBRIA customers, please provide them below:

none

LEANN TVRDY  
Post Office Review Coordinator

Comments:

cc: Official Record



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02/23/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the NEW CAMBRIA Post Office, 67470 - 9998, located in Saline County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC

NBR records of mail theft or vandalism: 2

Comments/Findings:

cc: Official Record





02/23/2011

Saline County Sheriff  
Saline County Courthouse  
Salina KS 67401

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the NEW CAMBRIA Post Office, 67470 - 9998, located in Saline County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: 1

Comments/Findings:

There has only been 1 incident in New Cambria involving a  
mailbox in the past year.  
Jessica J. Add 3/9/11 Records Supervisor

cc: Official Record

### Post Office Survey Sheet

Post Office Name	<u>NEW CAMBRIA</u>	ZIP+4	<u>67470-9998</u>
Congressional District	<u>Kansas 1st</u>	Date	<u>03/11/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

no restroom within postal leased space, however a restroom is available within the building.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? \$2100 annual lease thru 10/31/2015 with no cancellation clause

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

no

5. List potential CPO sites.

none

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

n/a

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

PMR is the acting OIC and will be offered opportunity for transfer

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

HCR arrives at 0600 and dispatch at 1830 / both services eliminated for discontinuance / collection box removed / no lock pouch

How many Post Office boxes are installed? 72

How many Post Office boxes are used? 33

What are the window service hours? 08:15 - 12:00 M-F

08:15 - 09:15 S

What are the lobby hours? 24 hour M-F

24 hour S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

none

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)?	
	none	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site.	
	New Cambria City Building	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated?	
	none	
13.	Rural delivery/HCR delivery.	
a.	What is current evaluation?	45 J
b.	Will this change result in the route being overburdened?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, what accommodations will be made to adjust the route?	
c.	How many boxes and miles will be added to the route?	0, box 0.00 Miles
d.	What would be the additional annual expense if the route is increased?	3096
e.	What is the one-time cost of CBU/parcel locker installation (id appropriate)?	2500
f.	At what time of the day does the carrier begin delivery to the community?	11:00
	Will this delivery time be affected if the office is discontinued? (Y or N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, how?	0
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less	

## Community Survey Sheet

### Community Survey Sheet

Post Office Name	<u>NEW CAMBRIA</u>	ZIP+4	<u>67470-9998</u>
Congressional District	<u>Kansas 1st</u>	Date	<u>03/10/2011</u>

1. Incorporated? ☒ Yes ☐ No  
Local government provided by: New Cambria Mayor & City Council  
Police protection provided by: Saline County Sheriff  
Fire protection provided by: New Cambria Volunteer Fire Dept  
School location: Solomon KS Public
2. What population growth is expected? (Please document your source)  
.35% via USPS zip code demographic report
3. What residential, commercial, or business growth is expected? (Please document your source)  
n/a
4. History. (Are there any special historical events related to the community?  
Are there any special community events to consider?  
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?  
Check with the field real estate office when verification is needed.)  
n/a
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?  
Ag/Farm related
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board,  
school bus stop, community meeting location, voting place, government form distribution center.  
Do employees of the office offer assistance to senior citizens and handicapped)?  
What provisions can be made for these services if the Post Office is discontinued?  
Community bulletin board

## Highway Contract Route Cost Analysis Form

### Highway Contract Route Estimated Cost for Alternative Service

Office Name: NEW CAMBRIA

Office Zip+4: 67470 -9998 District: CENTRAL PLAINS PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

**Total time added to the route** 0.00

3. Enter the HCR hourly rate  
(Contact Area Manager, Purchasing/Contracting Officer) 0.00

**Total additional compensation (HCR hourly rate x total time added to the route)** 0.00

# Rural Route Cost Analysis Form

Docket: 1374665 - 67470

Item Nbr: 17

Page Nbr: 2

## Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: NEW CAMBRIA

Office Zip+4: 67470 -9998 District: CENTRAL PLAINS PFC

1. Enter the number of additional boxes to be added to the rural route 33

2. Enter the number of additional miles to be added to the route 0.00  
Enter the volume factor 2.17

**Total (additional boxes x volume factor)** 71.61

3. Enter the number of additional boxes to be added to the rural route 33  
Centralized boxes 33.00 x 1.00 Min 33.00  
Regular L route boxes 0.00 x 1.82 Min 0.00  
Regular Non-L route boxes 0.00 x 2.00 Min 0.00

**Total additional box allowance** 33.00

4. Enter the number of additional daily miles to be added to the rural route 0.00 x 12 Mileage Standard 0.00

**Total additional minutes per week**  
(miles carried to two decimal places) 104.61

5. Total additional annual minutes (additional minutes per week year) 104.61 x 52 Weeks 5,439.72

6. Total additional annual hours (additional annual minutes/ 60 minutes per hour) 5,439.72 / 60 Minutes 90.66

7. Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated) 34.15

**Total Annual Cost (additional annual hours x rural cost per hour)** 3,096.11

8. Enter lock pouch allowance (if applicable) 0.00

**Total annual cost for alternate service (annual cost minus lock pouch allowance)** 3,096.11

U.S. Postal Service <b>POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL</b> Fact Sheet				1. Date Prepared 03/22/2011																								
2. Post Office Name NEW CAMBRIA		3. State and ZIP + 4 Code KS, 67470-9998																										
4. District, Customer Service CENTRAL PLAINS PFC	5. Area, Customer Service WESTERN	6. County Saline	7. Congressional District Kansas 1st																									
8. Reason for Proposal to Discontinue The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
<b>11. Staffing</b> a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 06/01/2009 b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150)EAS-53 Downgraded from EAS-53 d. No of Clerks- 1 No of Career- 0 No of Non-Career- 1 e. No of Others- 0 No of Career- 0 No of Non-Career- 0		<b>12. Hours of Service</b> a. Time M-F 08:15 - 12:00 Sat 08:15 - 09:15 Total Window Hours Per Week a. Lobby Time M-F 24 hour Sat 24 hour 19.75																										
<b>13. Number of Customers Served</b> a. General Delivery 0 b. P.O. Box 33 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 33 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 3.80		<b>14. Daily Volume (Pieces)</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>76</td><td>9</td></tr> <tr><td>b. Newspaper</td><td>20</td><td>0</td></tr> <tr><td>c. Parcel</td><td>1</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>97</td><td>9</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	76	9	b. Newspaper	20	0	c. Parcel	1	0	d. Other	0	0	e. Total	97	9	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	76	9																										
b. Newspaper	20	0																										
c. Parcel	1	0																										
d. Other	0	0																										
e. Total	97	9																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
<b>Finances a. FY</b> 2008 2009 2010		<b>Receipts</b> \$ 17,210 \$ 13,866 \$ 9,935	<b>b. EAS Step 1 PM Basic Salary (no Cola)</b> \$ 15350	<b>c. PM Fringe Benefits (33.5% of b.)</b> \$5,142																								
<b>16a. Quarters</b> <input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 10/31/2015 Annual Lease \$ 2100 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
<b>16b. Explain:</b> 17. Schools, Churches and Organization in Service Area: No: 2 Peace Lutheran Church City of New Cambria KS 18. Businesses in Service Area: No: 4 Total Comfort Wolf Mowing Advanced Enterprises M & D Mowing																												
<b>19. Administrative/Emanating Office (Proposed):</b> Name SALINA PO EAS Level 22 Miles Away 7.5 Window Service Hours: M-F 07:30 17:30 SAT 09:00 12:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 2035																												
<b>20. Nearest Post Office (if different from above):</b> Name SALINA PO EAS Level 22 Miles Away 7.5 Window Service Hours: M-F 07:30 17:30 SAT 09:00 12:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 2035																												
<b>21. Prepared by</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Printed Name and Title RON REILLY</td> <td>Signature RON REILLY</td> <td>Telephone No. AC () (402) 930-4431</td> </tr> <tr> <td>PO Discontinuance Coordinator Name LEANN TVRDY</td> <td>Telephone No. AC () (402) 930-4431</td> <td>Location OMAHA, NE</td> </tr> </table>					Printed Name and Title RON REILLY	Signature RON REILLY	Telephone No. AC () (402) 930-4431	PO Discontinuance Coordinator Name LEANN TVRDY	Telephone No. AC () (402) 930-4431	Location OMAHA, NE																		
Printed Name and Title RON REILLY	Signature RON REILLY	Telephone No. AC () (402) 930-4431																										
PO Discontinuance Coordinator Name LEANN TVRDY	Telephone No. AC () (402) 930-4431	Location OMAHA, NE																										



**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 05/06/2011  
Fax No: (402) 930-4406





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03/28/11

OIC/POSTMASTER

SUBJECT: NEW CAMBRIA Post Office

Enclosed are questionnaires addressed to customers of the NEW CAMBRIA Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 04/13/11 for further review.

LeAnn Tvrdy  
Post Office Review Coordinator  
Enclosures



03/28/2011

POSTAL CUSTOMER  
NEW CAMBRIA POST OFFICE  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the New Cambria Post Office retired on 06/01/2009. The Office is being studied for possible closing or consolidation for the following reasons: The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Salina Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Salina Post Office, located 7.5 miles away. Hours of service at this office are 07:30 17:30, Monday through Friday, and 09:00 12:00 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 04/06/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Peace Lutheran Parish Hall in New Cambria on Wednesday, April 06, 2011 from 7:00PM to 9:00PM to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call LeAnn Tvrdy at (402) 930-4431.

Thank you for your assistance.

Sincerely,

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,  
Carrier delivery information CBU information sheet (when appropriate)



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better      ☐ Just as Good      ☐ No Opinion      ☐ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping  
☐ Personal needs  
☐ Banking  
☐ Employment  
☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: 

---

Address: 

---

Telephone: 

---

Date: 

---

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Jerome M. Koster

Address:

P.O. Box 92 New Canaan Rs 67470

Telephone:

785-577-3937

Date:

4-4-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

JEROME KOSTER  
P O BOX 92  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☒ YES ☐ NO
- b. Resetting/using postage meter ☒ YES ☐ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

It is the only way to find out what is going on in town

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain: Never had carrier delivery so don't know how it will be

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Salina

☒ Personal needs Salina

☒ Banking Salina

☐ Employment

☒ Social needs Salina

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

the post office is the only business in town

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: Janet Thornhill

Address: PO Box 42, 102 S. Ash St.

Telephone: 785-829-0447

Date: 3-31-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

JANET THORNHILL  
P O BOX 42  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

•

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal stroke extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Dillions

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Brenda Emery / James Mireau

Address:

2156 N Weaver Rd #4 P.O. Box 24

Telephone:

785 317-0683

Date:

3-31-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

BRENDA EMORY AND JAMES MINEAR  
P O BOX 24  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal stroke extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name: Michael E. Hahn

Address: 301 1st St. P.O. Box 23

Telephone: 785-822-2766

Date: 4-1-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*This Post office is part of the community. You don't have to stand in lines for and you know the people that come in. Closing the Post Office will probably may hurt this town*



07/13/2011

MICHAEL HAHN

P O BOX 23  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> as needed
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

sim disabled

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Salina - Don't use it

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

I want my mail as early as possible. I am disabled (very sick)

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Anna Ewelle

Address:

306 1<sup>st</sup> St. New Cambria

Telephone:

785-201-7999

Date:

4-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

ANNA EISELE

306 - 1 ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

I am 87 & retired, don't go to work.

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

*Salina*



Personal needs

*Salina*



Banking

*by phone or by mail*



Employment

*Retired*



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

*no businesses in New Cambria.*

Name:

*Doris C. McCall*

Address:

*218 First St. P.O. Box 73, New Cambria Ks.*

Telephone:

*785-825-1762*

Date:

*March 30, 2011*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

March 30, 2011

In answer to Question G. under Postal Services, I Can not answer truthfully by checking monthly or never, perhaps twice a year I've used this service.

Question C. under Non Postal Services, the Senior Citizen that it helps is me, In nice weather I Can walk to the Post Office to mail letters, buy stamps or mail packages.

In bad weather I have to ask my son to do it for me, If we Can't make it to the Post Office for several days, we know our mail is safe under lock & key.

# 3 under Non Postal Services Rural Carrier would make it worse for me.

(over)

I Am 87 years old, live by myself and can not walk on ice or in snow, so would be unable to get to the mail box in bad weather, and my mail would lay in the box until my son could get it for me.

Also I don't like the idea of my mail where some one can pilfer thru it, if I happen to be gone for the day or can't get to the mail box.

You ask for my opinion, now you have it, thanks for listening -

Loris C. McCall  
P.O. Box 73  
New Cambria Ks. 67470



07/13/2011

DORIS MCCALL

P O BOX 73  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal line extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Brinda Adcock

Address:

Bx 11, New Cambria, KS 67470

Telephone:

785-643-0928

Date:

3-30-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I would prefer to still get my mail in New Cambria even if its by carrier

I do not want to have to drive into Salina to get my mail



07/13/2011

BRINDA ADCOCK

P O BOX 11  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal stroke extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Salina



Personal needs

Salina



Banking

Salina



Employment

Salina



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Melva Howze

Address:

P.O. Box 102 116 1<sup>st</sup> St. New Cambria.

Telephone:

Date:

4-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

MELVA HOWZE  
P O BOX 102  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Taylor", with a long horizontal line extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Salina



Personal needs

Salina



Banking

Salina



Employment

Salina



Social needs

Salina

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Charles Rhodes

Address:

217 Second St

Telephone:

316-214-2141

Date:

4/6/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





07/13/2011

CHARLES RHODES

217 - 2ND ST  
, 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail <i>N A</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail <i>N A</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders <i>N A</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- |                                  |                              |  |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings      | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

**Nonpostal Services**

- |   |                              |  |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms)            | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop                                  | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- d. Using public bulletin board

☒ YES ☐ NO

- e. Other

☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



07/13/2011

JOY CALLABRESS

3921 N SIMPSON RD  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Taylor", with a long horizontal line extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2 ✓

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment *Retired*

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: *Mr. + Mrs. Milton Lepton*

Address: *PO Box 22 New Cambria, KS 67470*

Telephone: *785 82 38617*

Date: *March 29, 2011*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

MR. & MRS. MILTON SEXTON  
P O BOX 72  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

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DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2 ✓

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

the Post office

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Michelle Russi

Address:

104 1st ST

Telephone:

785-826-9110

Date:

3-30-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.





07/13/2011

MICHELLE RUSSI

104 - 1ST ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

---

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

---

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

---

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping Salina

☐ Personal needs Salina

☐ Banking Salina

☐ Employment Salina

☐ Social needs Salina

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: Larry Charles

Address: 102 First St New Canby

Telephone: 827-0758

Date: 4-6-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

LARRY CHARLES

102 - 5TH ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

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DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1374665 - 67470

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never	
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	* used to do
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	used to do
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	used to do
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	used to do
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	used to do
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☐ NO

If yes, please explain:

Catch up on community happenings

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

\* Explanation for answers in question 1. Due to extreme fatigue + stiffness due to Rheumatoid Arthritis, I can not use the P.O. in the morning hours. I used to do all of my business at this office. But, once the hours were slashed, I have to rely on family members or else use the Salina Office. It is hard to justify a trip to Salina solely to use the P.O.

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Salina, Topeka, on-line

☒ Personal needs Salina Topeka

☒ Banking Salina

☒ Employment My business is in New Cambria. My husbands is in Salina

☒ Social needs Family in New Cambria, friends in Salina & out of State

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Jo + Dave Richards

Address:

300 1st St

PO Box 35

Telephone:

785-823-1118

Date:

4-6-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

JO & DAVE RICHARDS  
P O BOX 35  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



Docket: 1374665 - 67470 ✓

Item Nbr: 21

Page Nbr: 2

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain: \_\_\_\_\_

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☒ YES ☐ NO

If yes, please explain: \_\_\_\_\_

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain: \_\_\_\_\_



- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

Alberta Klauke

Address:

6699 E. Old Hwy 40, New Cambridge

Telephone:

Date:

4-6-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

ALBERTA KLONKE

6699 E OLD HWY 40  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Taylor", with a long horizontal line extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☒ YES ☐ NO

If yes, please explain:

*and advertisements - Buyers Guide*

*News papers*

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously/currently received carrier delivery, there will be no change to your delivery service — proceed to question 4.
3. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Donato Brown

Address:

P.O. Box 83

Telephone:

785 822 8840

Date:

April 6-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

DONATE BROWN

P O BOX 83  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

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DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

No front page

✓

3. If you previously received carrier delivery, there will be no charge for previously received Post Office box service or general delivery service. If you think carrier route delivery or PO Box service will compare to your previous service:

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Salina, KS



Personal needs

✓



Banking

✓



Employment

✓



Social needs

✓

5. Do you currently use local businesses in the community?



Yes



No

none here

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

NH

Name:

Beth Ann McCall

Address:

217 1st St

Telephone:

823-8658

Date:

3/31/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I own a business and buy my stamps at the New Cambria post office. I average 4 rolls/mo and 5-10 Books/mo. I mail a lot of my business mail in New Cambria. It is handy. We have several elderly folks living in New Cambria, thus closing the post office will →

be inconvenient for them. They are able to go to  
the post office and don't have to deal with  
traffic.

The post office could stay closed on Sat  
and be open Mon-Fri. It doesn't need  
to be open on Sat for two hours.



07/13/2011

BOB MCCALL

217 - 1ST ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

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Sincerely,

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DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

3. If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

James C. Roe

Address:

215 W. First ST.

Telephone:

823-8917

Date:

April -

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

my mother spent 25 years in the Post Office here in New Cambria. Her name was Blanche B. Roe. She lived here in New Cambria.

I would like to see our P.O. remain as is



07/13/2011

JAMES C ROE  
215 W FIRST ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

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Sincerely,

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DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

**Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

**Postal Services**

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Other Postal Services**

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

**Nonpostal Services**

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

*Dillions*



Personal needs

*Doctor*



Banking



Employment



Social needs

*visit & sports*

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Name:

*The Brown Family - P.O. Box 83*

Address:

*2041st St New Cambria, KS 67470*

Telephone:

*785-823 8909*

Date:

*April 2011*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

*The Brown Family would at least like to see the P.O. remain as is that would be a "+" for the community*



03/28/2011

Dear Postal Service Customer:

*please let us keep  
what we have*

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the NEW CAMBRIA Post Office retired on 06/01/2010. A review of the business activities of the Post Office revealed that the office workload had declined. Our office review revealed an average 3.80 daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at NEW CAMBRIA Post Office may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the SALINA PO.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the SALINA PO, located 7.5 miles away. Hours of service at this office are 07:30 17:30, Monday through Friday, and 09:00 12:00 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to Rural Route Service. Please return the enclosed questionnaire by 04/06/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Peace Lutheran Parish Hall in New Cambria on 04/06/2011 from 7:00PM to 9:00PM to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call LeAnn Tvrdy at (402) 930-4431.

Thank you for your assistance.

Sincerely,

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,  
Carrier delivery information CSU information sheet (when appropriate)



## POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

*We hope this don't happen*

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

### MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier.

Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



07/13/2011

THE BROWN FAMILY

P O BOX 93  
LEON, KS 67074

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Taylor", with a long horizontal stroke extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



### Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you used the NEW CAMBRIA Post Office for each of the following:

#### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

#### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

*posting as per*

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

- If you previously received carrier delivery, there will be no change to your delivery service — proceed to question 4. If you previously received Post Office box service or general delivery service, complete this section. How do you think carrier route delivery or PO Box service will compare to your previous service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

---

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4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No *There are none*

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: *Tom & Donna McAllister*

Address: *308 1<sup>st</sup>, New Cambria, Kc*

Telephone: *785-827-6211*

Date: *4-6-11*

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



07/13/2011

TOM & DONNA MCALLISTER

308 - 1ST ST  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the New Cambria Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

If it is determined that a discontinuance of the New Cambria Post Office should be pursued, a formal proposal will be posted in the Salina Post Office and New Cambria Post Office at a later date. If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Taylor", with a long horizontal line extending to the right.

DANIEL TAYLOR  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500

## Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the NEW CAMBRIA Post Office on 03/28/2011. Additionally, during the survey period, questionnaires were available at the NEW CAMBRIA Post Office to walk-in retail customers.

### 1. Number of Questionnaires

Total questionnaires distributed	58
Favorable to proposal	0
Unfavorable to proposal	10
Expressing no opinion	10
Total questionnaires received	20

### Postal Concerns

The following postal concerns were expressed

- Concern (No Opinion):  
Customer expressed a concern about the loss of the community bulletin board at the PostOffice.  
Response:
- Concern (No Opinion):  
Customers were concerned about having to travel to another post office for service  
Response:  
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- Concern (No Opinion):  
No Concern  
Response:
- Concern (Unfavorable):  
Customers expressed concern over the dependability of rural route service  
Response:  
You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
- Concern (Unfavorable):  
Customers were concerned about having to travel to another post office for service  
Response:  
You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
- Concern (Unfavorable):  
Customers were concerned about mail security  
Response:  
You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
- Concern (Unfavorable):  
No Concern  
Response:

### Nonpostal Concerns

The following nonpostal concerns were expressed

- Concern (Unfavorable):  
Customer expressed a concern about the loss of the community bulletin board at the PostOffice.  
Response:

[illegible]

## Community Meeting Roster

Postal Service Representative (Names and Titles):

DAN TAYLOR - MPOD  
DOROTHY BRYAN - DISCONTINUANCE COORDINATOR  
RICHARD BRAKE - POSTMASTER SALINA  
MIKE NELSON - RURAL CARRIER

Date: 04/06/2011

Time: 7:00PM

Total Number of Customers Present: 28

Place: Peace Lutheran Parish Hall in New Cambria

This document may become a part of the official record that will be available for public viewing.

**Names of Customers Present:**

Name	Mailing Address (optional)	Zip Code	Phone Number
Ray Winslow	2338 E. Old Hwy 40 New Cambria	67470	823-8482
James C. Roe	Box 67 New Cambria	67470	823-8917
MACK Villalpando	PO Box 22	67470	827-3948
Meryllyn L. Andres	RR 504	67470	479-4851
Michelle Russi	P.O. Box 64	67470	826-9110
Randall Russi	P.O. Box 64	67470	826-9110
Donald Brown	Box 83	67470	822-8840
Larry Charles	102 1st	67470	427-0754
Michael E. Hahn	301 1st St	67470	822-2766
Beverly J. Sherman	5753 E. Campbell	67470	8259 288
Joy Callabresi	3921 N. Simpson Rd	67470	785 823-8878
Alberta Klauke	6699 E. Old Hwy 40	67470	785-82-8472
Fred KLANKE	6699 E. Old Hwy 40	67470	785-823-8472
John Mc. Cell	3545 N. Niles Rd	67470	785-825-2499
Kathy Callahan	3342 Cedar Creek	67401	785 577-2424
Charles Rhodes	219 Second St	67470	316-214-2141
Milton Sexton	103 S. Ash	67470	785-823-8617
Mike Nelson	7333 S. Burma Smolan, KS	67456	785-822-2603
Ray Brown	New Cambria, KS 2041st St	67470	785-823-8909

[illegible]

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

1. **Concern (UnFavorable):**  
Customers expressed concern for loss of community identity  
**Response:**  
You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern (UnFavorable):**  
Customers inquired about mailbox installation and maintenance  
**Response:**  
You expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
3. **Concern (UnFavorable):**  
Customers asked why their post office was being discontinued while others were retained  
**Response:**  
You asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
4. **Concern (UnFavorable):**  
Customers were concerned about a change of ZIP Code  
**Response:**  
You expressed a concern about a change of ZIP Code. The proposed change of the ZIP Code is necessary due to 911 addressing requirements.
5. **Concern (UnFavorable):**  
Customers were concerned about growth in the community  
**Response:**  
You expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.
6. **Concern (UnFavorable):**  
Customers were concerned about obtaining services from the carrier  
**Response:**  
You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.



### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

7. **Concern (UnFavorable):**

Customers questioned the economic savings of the proposed discontinuance

**Response:**

You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

8. **Concern (UnFavorable):**

Customers were concerned about mail security

**Response:**

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

9. **Concern (UnFavorable):**

Customer expressed a concern about leaving money in the mailbox

**Response:**

You also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

10. **Concern (UnFavorable):**

Customers felt the post office should remain open since they paid taxes

**Response:**

You expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.

11. **Concern (UnFavorable):**

Customers were concerned about the limited hours of operation at the post office

**Response:**

You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined from an EAS- to an EAS- level office, qualifying for hours of service per week. The CPO will provide at least the same number of window service hours as the post office.

12. **Concern (UnFavorable):**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

You expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

13. **Concern (UnFavorable):**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:**

You expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

14. **Concern (UnFavorable):**

Customers were concerned on the mode of delivery from the rural carrier.

**Response:**

CBU's or curblin boxes or a combination of both maybe utilized. The MPOO and the administrative Postmaster will study the area.

### **Nonpostal Concerns**



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03/28/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at Peace Lutheran Parish Hall in New Cambria on 04/06/2011 from 7:00PM to 9:00PM to answer questions and provide information about our service.

If you have any questions, you may contact LeAnn Tvrdy at (402) 930-4431.

Thank you for your assistance.

Sincerely,

DANIEL TAYLOR  
Manager, Post Office Operations



March 29, 2011

The Honorable Tim Huelskamp  
House of Representatives  
1 N Main St Ste 525  
Hutchinson KS 67501-5228

Dear Congressman Huelskamp:

This letter is an informational notice of a Community Meeting to discuss a possible change to postal services currently being provided by the **New Cambria KS** Post Office. You are invited to attend this Community Meeting to be held on **April 6, 2011**, from 7:00 PM to 9:00 PM at the **Peace Lutheran Parish Hall** in New Cambria.

Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

Rick Pivovar  
A/District Manager  
USPS-Central Plains Performance Cluster

cc: Dan Taylor, Mgr. Post Office Operations

Was there a Petition Received for the consolidation of NEW CAMBRIA?

Yes ▼

If Yes, How many signatures?

52

If Yes, date received?

04/06/201

POST

DOCKET: 1374665 - 67470

ITEM NBR: 27

PAGE NBR: 1

To Whom It May Concern:

March 31, 2011 ✓

We, the undersigned citizens of New Cambria, Ks would present this petition to the U.S.P.S. in objection to our post office in the community being closed.

We are a small rural community, with a population of 126 according to the official 2010 census.

Our community is made up of many senior citizens, who it would inconvenience to have to go to Salina to mail or receive packages. Although our letter states that we would receive rural carrier service, this is not the same as having a post office in our community. The rural carrier will not be able to accept packages, due to being unable to weigh them and know the correct postage.

We are an established community, and have had a post office in our community since the early 1900's, and we are not ready to lose our identity.

We also have concerns in that many of us receive medication through the mail, and we have many that will not fit in the mail box. With our post office being open we are able to get our medicines without a delay.

The former postmaster retired June 1, 2009. Soon after that we went to part time hours which we have adjusted to. At least we are still able to get our medicines and large packages the same day they arrive in the mail. We are also able to get our money orders, send packages and enjoy the privileges that people in the larger communities take for granted.

Above all else, our post office is our identity. It identifies us as a community. The post office is our key to independence and serves a very valuable service to this community.

We would ask that our post office NOT be closed, and allowed to continue to provide us service on the part time basis that we have become accustomed to. Due to reduction in hours at our facility, the cost associated with operating this post office would be much less than when it was running at a full time basis.

1. Marcia Villafuerte P.O. Box 22

2. Dale Veltz

3. Michelle Russo

4. h-calf Russ

5. James A. Minter

6. Lawrence E. Chapman

7. Janice Rawls
8. Bruce Adcock
9. Kristi Duan
10. Ray Brown
11. Donald Brown
12. Mabel J. Brown
13. [Signature]
14. Greg A. F. H.
15. Earl L. Decker
16. Jerry Koster
17. Jo E. Richards

18. Donna McAllister

19. Doris C. McCall

20. Ray Brown

21. Alberta Klauke

22. Fred Klauke

23. John McCall

24. Joy Callahan

25. Beverly J. Sherman

26. Michael C. Hahn

27. Larry Crooks

28.

29.



Keep Post Office Open

1. Emer David Richards
2. Larry Math
3. Michelle Russ
4. Lockall Ross
5. Marcus Villa
6. Linda Mathison
7. Bob McCall
8. Anna McAllister
9. Ann McAllister
10. Jim Roe
11. L. E. Henderson
12. Brenda B Henderson
13. Deris C. McCall
14. Kristi Dean

319 South 5th  
Salt Lake City 84111

Cont. → 1-800-2432-0266

15. Joy Callabresi
16. Larry Math
17. Mervyn L. Math
18. Ray Brown
19. Mrs. Geo. K. Brown
20. Carol Weir
21. Kathy J. Cook
22. Jan Mathison
23. De Villard
24. [Signature]
25. [Signature]

319 South 5th  
Salt Lake City 84111

1-800-2432-0266





**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: Saline  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 07/13/2011  
Fax No: (402) 930-4406

## Proposal Checklist

### Section I

#### Responsiveness to Community Postal Needs

- ☒ Tell what we are doing and why.
- ☒ Is reason for discontinuance justified and documented in the record?
- ☒ If suspended, what type of alternate service customers are now receiving?
- ☒ Reason for vacancy and information on postmaster/OIC
- ☒ Number of customers and type of service they received and will receive.
- ☒ Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
- ☒ Last three fiscal years of revenue and revenue units.
- ☒ Decline in service workload/reduction in EAS level, if appropriate.
- ☒ Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
- ☒ Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.
- ☒ If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
- ☒ Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.
- ☒ Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
- ☒ Information on petitions and congressional inquiries included with Postal Service responses.
- ☒ Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
- ☒ Advantages and disadvantages of proposed alternate service.
- ☒ Any other pertinent information concerning Postal Service needs.

### Section II

#### Effect on the Community

- ☒ Brief background of area, community government, population, etc.
- ☒ Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
- ☒ Was Post Office used as meeting place?
- ☒ Was Post Office a shelter for a bus stop?
- ☒ Did the Post Office have a public bulletin board?
- ☒ Were government forms available at the Post Office?
- ☒ Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?
- ☒ What is the historical value of the office?
- ☒ Is an address change necessary?
- ☒ Will the community identity be preserved?
- ☒ What are the growth trends (flat, up, down)?
- ☒ Were any other nonpostal items identified?

### Section III

#### Effect on Employees

- ☒ Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

**Section IV**

**Economic Savings**

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-\_\_\_\_, Minimum, no COLA)

\$ 15350

Fringe benefits 33.5%

\$ 5142

Rental costs, excluding utilities

\$ 2100

Total annual costs

\$ 22592

Less estimated cost of replacement service

- 3096

Total annual savings

\$ 19496

A one-time expense of \$ 2500 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

**Section V**

**Other Factors**

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

**Section VI**

**Summary**

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

**Section VII**

**Notices**

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date

Sammy Moyer 7-13-2011

DeAnn K. Srdy 11/28/2011



---

07/13/2011

SENIOR VICE PRESIDENT  
GOVERNMENT RELATIONS AND PUBLIC POLICY  
475 L'ENFANT PLAZA SW RM 10804  
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close  
the NEW CAMBRIA Post Office  
Docket No. 1374665

This is to advise you that on 07/20/2011, I will post for public comment a proposal to close the NEW CAMBRIA Post Office in Saline, Congressional District No. Kansas 1st.

If you have any questions, please call LEANN TVRDY District Review Coordinator at (402) 930-4431.

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

RICK PIVOVAR  
District Manager  
CENTRAL PLAINS PFC District

cc: Manager, Customer Service Operations  
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920  
Proposal



07/13/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of  
NEW CAMBRIA Proposal  
Docket No. 1374665 - 67470

Please post the enclosed proposal to close the NEW CAMBRIA Post Office in the lobby. The proposal must be posted in a prominent place from 07/20/2011 through close of business on 09/20/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (402) 930-4431.

*Leann TVRDY*  
LEANN TVRDY  
Post Office Review Coordinator  
CENTRAL PLAINS PFC District

Enclosures: PS Form 4920  
Proposal  
Invitation for Comments  
Comment Forms  
Official Record

Date of Posting: 07/20/2011

Date of Removal: 09/20/2011

## UNITED STATES POSTAL SERVICE

### INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE NEW CAMBRIA, KS POST OFFICE AND ESTABLISH SERVICE BY RURAL ROUTE SERVICE

To the customers of the New Cambria Post Office:

The Postal Service is considering the close of the New Cambria Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 07/20/2011 through 09/20/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the New Cambria Post Office and Salina Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

LEANN TVRDY  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

For more information, you may call LEANN TVRDY at (402) 930-4431 or write to the above address.

Thank you for your assistance.

A handwritten signature in dark ink, appearing to read 'Daniel Taylor', with a long horizontal stroke extending to the right.

DANIEL TAYLOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

DOCKET : 1374665-67470  
ITEM : 33  
PAGE : 1

Date of Posting: 07/20/2011

Posting Round Date:

Date of Removal: 09/20/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1374665 - 67470

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service may be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

The postmaster position became vacant when the postmaster retired on June 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.

The New Cambria Post Office, an EAS-53 level, provides service from 08:15 - 12:00 Monday - Friday, 08:15 - 09:15 Saturday and lobby hours of 24 hour on Monday - Friday and 24 hour on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$17,210 ( 45 revenue units) in FY 2008; \$13,866 ( 36 revenue units) in FY 2009; and \$9,935 ( 26 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 06, 2011, representatives from the Postal Service were available at Peace Lutheran Parish Hall in New Cambria to answer questions and provide information to customers. 28 customer(s) attended the meeting.

On March 28, 2011, 58 questionnaires were distributed to delivery customers of the New Cambria Post Office. Questionnaires were also available over the counter for retail customers at the New Cambria Post Office. 20 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 10 unfavorable, and 10 expressed no opinion.

A petition supporting the retention of the New Cambria Post Office was received on April 06, 2011, with 52 signatures. If this proposal is implemented, delivery and retail services will be provided by the Salina Post Office, an EAS-22 level office. Window service hours at the Salina Post Office are from 07:30 17:30, Monday through Friday, and 09:00 12:00 on Saturday. There are 2035 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers expressed concern over the dependability of rural route service

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
2. **Concern:** Customers were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
3. **Concern:** Customers were concerned about mail security

**Response:** The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.



4. **Concern:** Customer expressed a concern about leaving money in the mailbox
- Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
5. **Concern:** Customers asked why their post office was being discontinued while others were retained
- Response:** The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
6. **Concern:** Customers expressed concern for loss of community identity
- Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
7. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community
- Response:** The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
8. **Concern:** Customers inquired about mailbox installation and maintenance
- Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
9. **Concern:** Customers questioned the economic savings of the proposed discontinuance
- Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.
10. **Concern:** Customers were concerned about a change of ZIP Code
- Response:** The customer expressed a concern about a change of ZIP Code. Your zip code will not change.
11. **Concern:** Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

12. **Concern:**

Customers were concerned about obtaining services from the carrier

**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

13. **Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined from an EAS- to an EAS- level office, qualifying for hour: hours of service per week. The CPO will provide at least the same number of window service hours as the post office.

14. **Concern:**

Customers were concerned on the mode of delivery from the rural carrier.

**Response:**

CBU's or curblin boxes or a combination of both maybe utilized. The MPOO and the administrative Postmaster will study the area.



**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

New Cambria is an incorporated community located in Saline County. The community is administered politically by New Cambria Mayor & City Council. Police protection is provided by the Saline County Sheriff. Fire protection is provided by the New Cambria Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Peace Lutheran Church City of New Cambria KS, Total Comfort Wolf Mowing Advanced Enterprises M & D Mowing. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the New Cambria Post Office will be available at the Salina Post Office. Government forms normally provided by the Post Office will also be available at the Salina Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customer expressed a concern about the loss of the community bulletin board at the PostOffice.   |
| <b>Response:</b>   |  |
| 2. <b>Concern:</b> | Customers felt the post office should remain open since they paid taxes  |
| <b>Response:</b>   | The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers. |
| 3. <b>Concern:</b> | Customers were concerned about growth in the community   |
| <b>Response:</b>   | The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth         |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on June 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,496 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 2,100</u>
Total Annual Costs	\$ 22,592
Less Annual Cost of Replacement Service	<u>- \$ 3,096</u>
Total Annual Savings	<u>\$ 19,496</u>

A one-time expense of \$ 2500 will be incurred for the movement of this facility.

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service may be provided to cluster box units (CBUs).

The postmaster retired on June 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The New Cambria Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$19,496 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the New Cambria Post Office and Salina Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



DANIEL TAYLOR  
Manager, Post Office Operations

07/20/2011  
Date

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the NEW CAMBRIA Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date \_\_\_\_\_

### Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the NEW CAMBRIA Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

wont be able to do my eBay  
or morders or stamps

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

We need this to keep our  
community

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Please keep it open

Michelle Russi

Name of Postal Customer

Michelle Russi

Signature of Postal Customer

P.O. Box 64

Mailing Address

New Cambria KS 67470-0064

City, State, and ZIP Code

8-1-11

Date

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the NEW CAMBRIA Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

a drop Box in the AM ~~As it is now~~  
A paid Clerk from maybe 2 P.M till  
the Mail twice for money orders, stamps  
it gets there ~~the~~  
would help the community.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

That is the hope & idea that we hope.  
could happen that would sure help  
besides the community fellowship  
that would help draw people like  
the Brown Family ← Raymond Brown

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date

P.O. Box 83  
New Cambria, PA 67470

July 29-201

P.S We know the current time has nothing  
to do with when we had mail trains  
running through here but lets try & save  
New Cambria.

Mary Tate





09/16/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 09/20/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leann TvrDY".

LEANN TVRDY  
Post Office Review Coordinator  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500



**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: SALINE  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 36. The round dated copies of the proposal have been received.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 09/30/2011  
Fax No: (402) 930-4406

Date of Posting: 07/20/2011

Date of Removal: 09/20/2011

UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE



To the customers of the New Cambria Post Office:

The Postal Service is considering the close of the New Cambria Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 07/20/2011 through 09/20/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the New Cambria Post Office and Salina Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

LEANN TVRDY  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

For more information, you may call LEANN TVRDY at (402) 930-4431 or write to the above address.

Thank you for your assistance.

A handwritten signature in black ink, appearing to read "Daniel Taylor".

DANIEL TAYLOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500





Removal Round Date:

PROPOSAL TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE



DOCKET NUMBER 1374665 - 67470



Original Date of Posting: 07/20/2011

Original Date of Removal: 09/20/2011

## SWORN AFFIDAVIT

**MEMO TO THE RECORD:** ABSENCE OF ROUND-DATE STAMP

**SUBJECT:** ABSENCE OF ROUND-DATE STAMP ON PROPOSAL TO CLOSE AND INVITATION FOR COMMENTS

NEW CAMBRIA KS  
1374665-67470

I, CHARLES R BRAKE (Printed Name), Postmaster (Title),  
hereby sign and acknowledge by this sworn affidavit. I posted in my office for 60 days the Proposal to  
Close and Invitation for Comments for NEW CAMBRIA KS 1374665-67470

Charles R. Brake  
Signature

11/30/2011  
Date

Becky Hertel  
Witness Signature

11-30-11  
Date

Round-Date Stamp:





**NOTICE OF TAKING PROPOSAL AND COMMENTS  
UNDER INTERNAL CONSIDERATION**

Date 09/20/2011

Postal Customers of the New cambria Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the New cambria Post Office, which was posted 07/20/2011 through 09/20/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the New cambria Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor".

DANIEL TAYLOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500



**NOTICE OF TAKING PROPOSAL AND COMMENTS  
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Date 09/20/2011

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When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the New cambria Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

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DANIEL TAYLOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500



08/03/2011

RAYMOND BROWN

PO BOX 83  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the New Cambria Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You were concerned about obtaining services from the carrier. Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

Daniel Taylor  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500





08/17/2011

MICHELLE RUSSI

PO BOX 64  
NEW CAMBRIA, KS 67470

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the New Cambria Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact LeAnn Tvrdy at (402) 930-4431.

Sincerely,

A handwritten signature in dark ink, appearing to read "Daniel Taylor", with a long horizontal flourish extending to the right.

Daniel Taylor  
Manager, Post Office Operations  
6005 Lockheed Court  
Omaha, NE, 68119-9500



**A. Office**

Name: NEW CAMBRIA State: KS Zip Code: 67470  
Area: WESTERN District: CENTRAL PLAINS PFC  
Congressional District: Kansas 1st County: SALINE  
EAS Grade: 53 Finance Number: 196468  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: LeAnn Tvrdy  
Title: CENTRAL PLAINS PFC Post Office Review Coordinator  
Tele No: (402) 930-4431

Date: 09/30/2011  
Fax No: (402) 930-4406

## Analysis of 60-Day Posting Comments

### Number of comments returned

Total questionnaires distributed	2
Favorable comments	0
Unfavorable comments	2
No opinion expressed	0
Total comments returned	2

### Postal Concerns

The following postal concerns were expressed

1. Concern (UnFavorable):  
Customers were concerned about obtaining services from the carrier.

#### Response:

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

2. Concern (UnFavorable):  
Customers were concerned about obtaining services from the carrier.

#### Response:

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

### Nonpostal Concerns

The following nonpostal concerns were expressed

DOCKET : 137 4665 - 67470  
ITEM 41  
PAGE 1

Date of Posting: 07/20/2011

Posting Round Date:

Date of Removal: 09/20/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE  
(REVISED)

DOCKET NUMBER 1374665 - 67470

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service may be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

The postmaster position became vacant when the postmaster retired on June 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.

The New Cambria Post Office, an EAS-53 level, provides service from 08:15 - 12:00 Monday - Friday, 08:15 - 09:15 Saturday and lobby hours of 24 hour on Monday - Friday and 24 hour on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$17,210 ( 45 revenue units) in FY 2008; \$13,866 ( 36 revenue units) in FY 2009; and \$9,935 ( 26 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 06, 2011, representatives from the Postal Service were available at Peace Lutheran Parish Hall in New Cambria to answer questions and provide information to customers. 28 customer(s) attended the meeting.

On March 28, 2011, 58 questionnaires were distributed to delivery customers of the New Cambria Post Office. Questionnaires were also available over the counter for retail customers at the New Cambria Post Office. 20 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 10 unfavorable, and 10 expressed no opinion.

A petition supporting the retention of the New Cambria Post Office was received on April 06, 2011, with 52 signatures. If this proposal is implemented, delivery and retail services will be provided by the Salina Post Office, an EAS-22 level office. Window service hours at the Salina Post Office are from 07:30 17:30, Monday through Friday, and 09:00 12:00 on Saturday. There are 2035 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customers expressed concern over the dependability of rural route service  |
| <b>Response:</b>   | The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day. |
| 2. <b>Concern:</b> | Customers were concerned about having to travel to another post office for service   |
| <b>Response:</b>   | The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.   |
| 3. <b>Concern:</b> | Customers were concerned about mail security   |
| <b>Response:</b>   | The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are   |

4. **Concern:** Customers were concerned about obtaining services from the carrier.

**Response:** Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

#### **PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

5. **Concern:** Customers were concerned about obtaining services from the carrier.

**Response:** The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

6. **Concern:** Customer expressed a concern about leaving money in the mailbox

**Response:** The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

7. **Concern:** Customers asked why their post office was being discontinued while others were retained

**Response:** The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

9. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:**

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern:**

Customers inquired about mailbox installation and maintenance

**Response:**

The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

11. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

**Response:**

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

12. **Concern:**

Customers were concerned about a change of ZIP Code

**Response:**

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

13. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

14. **Concern:**

Customers were concerned about obtaining services from the carrier

**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also

envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### **SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### **HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

**15. Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined from an EAS- to an EAS- level office, qualifying for hour: hours of service per week. The CPO will provide at least the same number of window service hours as the post office.

**16. Concern:**

Customers were concerned on the mode of delivery from the rural carrier.

**Response:**

CBU's or curblin boxes or a combination of both maybe utilized. The MPOO and the administrative Postmaster will study the area.



**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

## **II. EFFECT ON COMMUNITY**

New Cambria is an incorporated community located in SALINE County. The community is administered politically by New Cambria Mayor & City Council. Police protection is provided by the Saline County Sheriff. Fire protection is provided by the New Cambria Volunteer Fire Dept. The community is comprised of Ag/Farm related, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Peace Lutheran Church City of New Cambria KS, Total Comfort Wolf Mowing Advanced Enterprises M & D Mowing . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the New Cambria Post Office will be available at the Salina Post Office. Government forms normally provided by the Post Office will also be available at the Salina Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about the loss of the community bulletin board at the PostOffice.  
**Response:**
2. **Concern:** Customers felt the post office should remain open since they paid taxes  
**Response:** The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers.
3. **Concern:** Customers were concerned about growth in the community  
**Response:** The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on June 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,496 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	+ \$ 2,100
Total Annual Costs	\$ 22,592
Less Annual Cost of Replacement Service	- \$ 3,096
Total Annual Savings	<u>\$ 19,496</u>

A one-time expense of \$ 2500 will be incurred for the movement of this facility.

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service may be provided to cluster box units (CBUs).

The postmaster retired on June 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The New Cambria Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$19,496 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the New Cambria Post Office and Salina Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



DANIEL TAYLOR  
Manager, Post Office Operations

07/20/2011  
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 06/03/2011
<b>2. Post Office Name</b> NEW CAMBRIA		<b>3. State and ZIP + 4 Code</b> KS, 67470-9998		
<b>4. District, Customer Service</b> CENTRAL PLAINS PFC	<b>5. Area, Customer Service</b> WESTERN	<b>6. County</b> SALINA	<b>7. Congressional District</b> Kansas 1st	
<b>8. Reason for Proposal to Discontinue</b> The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.		<b>9. PO Emergency Suspend (Reason and Date)</b> No Suspension		<b>10. Proposed Permanent Alternate Service</b>
<b>11. Staffing</b>				
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 06/01/2009		a. Time M-F 08:15 - 12:00 Sat 08:15 - 09:15 Total Window Hours Per Week		
b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career		a. Lobby Time M-F 24 hour Sat 24 hour 19.75		
c. Current PM POSITION Level (150) EAS-53 Downgraded from EAS-53				
d. No of Clerks- 0 No of Career- 0 No of Non-Career- 1				
e. No of Others- 0 No of Career- 0 No of Non-Career- 0				
<b>12. Hours of Service</b>				
<b>13. Number of Customers Served</b>				
a. General Delivery 0		Types of Mail Received Dispatched		
b. P.O. Box 33		a. First-Class 76 9		
c. City Delivery 0		b. Newspaper 20 0		
d. Rural Delivery 0		c. Parcel 1 0		
e. Highway Contract Route Box 0		d. Other 0 0		
f. Total 33		e. Total 97 9		
g. No. Receiving Duplicate Service 0		f. No. of Postage Meters 0		
h. Average No. Daily Transactions 3.80		g. No. of Permits 0		
<b>14. Daily Volume (Pieces)</b>				
<b>Finances a. FY</b>		<b>Receipts</b>		<b>b. EAS Step 1 PM Basic Salary (no Cola)</b>
2008 \$ 17,210		\$ 17,210		\$ 15350
2009 \$ 13,866		\$ 13,866		
2010 \$ 9,935		\$ 9,935		
				<b>c. PM Fringe Benefits (33.5% of b.)</b> \$5,142
<b>15a. Quarters</b>				
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 10/31/2015 Annual Lease \$ 2100				
30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)				
Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
<b>16b. Explain:</b>				
<b>17. Schools, Churches and Organization in Service Area:</b> No: 2 Peace Lutheran Church City of New Cambria KS		<b>19. Administrative/Emanating Office (Proposed):</b> Name SALINA EAS Level 22 Miles Away 7.5 Window Service Hours: M-F 07:30 17:30 SAT 09:00 12:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 2035		
<b>18. Businesses in Service Area:</b> No: 4 Total Comfort Wolf Mowing Advanced Enterprises M & D Mowing		<b>20. Nearest Post Office (if different from above):</b> Name SALINA EAS Level 22 Miles Away 7.5 Window Service Hours: M-F 07:30 17:30 SAT 09:00 12:00 Lobby Hours: M-F 24 hour SAT 24 hour PO Boxes Available: 2035		
<b>21. Prepared by</b>				
Printed Name and Title RANDY CAPREZ		Signature RANDY CAPREZ		Telephone No. AC ( ) (402) 930-4431
PO Discontinuance Coordinator Name LEANN TVRDY		Telephone No. AC ( ) (402) 930-4431		Location OMAHA, NE



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09/30/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record  
NEW CAMBRIA  
Docket Number 1374665 - 67470

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

RICK PIVOVAR  
District Manager

## LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: NEW CAMBRIA, KS, 67470-9998  
EAS Level: 53  
District: CENTRAL PLAINS PFC  
County: SALINE  
Congressional District: Kansas 1st  
Proposal: ☒ Close ☐ Consolidate  
Reason For Proposed: retired  
Alternate Service Proposed: Rural Route Service  
Customers Affected:  
Post Office Box: 33  
General Delivery: 0  
Rural Route: 0  
Highway Contract Route (HCR): 0  
City Route: 0  
Intermediate Rural: 0  
Intermediate HCR: 0  
Total number of customers: 33

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
06/01/2009	Postmaster vacancy occurred. Reason: retired
	OIC: Career: 0 Noncareer: 1 Other Employees: 0
02/04/2011	District manager authorization to study.
	Questionnaires sent to customers. Number sent: 58 Number Returned: 20
03/28/2011	Analysis: Favorable 0 Unfavorable 10 No Opinion 10
04/06/2011	Petition received. Number of signatures: 52
	Concerns expressed:
	yes
	Congressional inquiry received: No
	Concerns expressed:
	n/a
07/13/2011	Proposal and checklist sent to district for review.
07/13/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
07/13/2011	Proposal and invitation for comments posted and round-dated.
11/28/2011	Proposal and invitation for comments removed and round-dated.
	Comment Analysis:
	Favorable 0 Unfavorable 2 No Opinion 0 2
None	Premature PRC appeal received.
	Concerns expressed:
	n/a
06/03/2011	Updated PS Form 4920 completed (if necessary).
09/30/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
10/07/2011	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
10/17/2011	Final determination posted at affected office(s) and round-dated.
11/23/2011	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
11/07/2011	Appeal to PRC received.
	PRC opinion received on appeal:
	Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

LEANN TVRDY	(402) 930-4431
Name/Title	Telephone Number
LEANN TVRDY	(402) 930-4431
District Post Office Review Coordinator	Telephone Number



10/07/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS  
UNITED STATES POSTAL SERVICE  
475 L'ENFANT PLAZA ROOM 5621  
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the New Cambria Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to LeAnn Tvrdy, Post Office Review Coordinator, at (402) 930-4431 or Daniel Taylor Manager Post Office Operations.

A handwritten signature in cursive script, appearing to read "Rick Pivovar".

RICK PIVOVAR  
DISTRICT MANAGER  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4E/P1374665.pdf>)  
Headquarters acknowledgment of receipt of official record (optional)  
Self-addressed envelope

cc: Vice President, WESTERN Area (no enclosures)

### Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the NEW CAMBRIA was received by 10/11/2011.  
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700  
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

**\*Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.



Date of Posting: 10/17/2011

Date of Removal: 11/18/2011

FINAL DETERMINATION TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1374665 - 67470



## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service will be provided to cluster box units (CBUs).

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. A parcel locker may also be installed.

The postmaster position became vacant when the postmaster retired on June 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: The postmaster position is vacant and the office has realized a steady decline in workload and customer demand over the last three years.

The New Cambria Post Office, an EAS-53 level, provides service from 08:15 - 12:00 Monday - Friday, 08:15 - 09:15 Saturday and lobby hours of 24 hour on Monday - Friday and 24 hour on Saturday to 33 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged four transaction(s) accounting for three minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$17,210 ( 45 revenue units) in FY 2008; \$13,866 ( 36 revenue units) in FY 2009; and \$9,935 ( 26 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 06, 2011, representatives from the Postal Service were available at Peace Lutheran Parish Hall in New Cambria to answer questions and provide information to customers. 28 customer(s) attended the meeting.

On March 28, 2011, 58 questionnaires were distributed to delivery customers of the New Cambria Post Office. Questionnaires were also available over the counter for retail customers at the New Cambria Post Office. 20 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 10 unfavorable, and 10 expressed no opinion.

A petition supporting the retention of the New Cambria Post Office was received on April 06, 2011, with 52 signatures.

When this final determination is implemented, delivery and retail services will be provided by the Salina Post Office, an EAS-22 level office. Window service hours at the Salina Post Office are from 07:30 17:30, Monday through Friday, and 09:00 12:00 on Saturday. There are 2035 post office boxes available.

The proposal to close the New Cambria Post Office was posted with an invitation for comment at the New Cambria Post Office and Salina Post Office from July 20, 2011 to September 20, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customers expressed concern over the dependability of rural route service

**Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
2. **Concern:** Customers were concerned about having to travel to another post office for service

**Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
3. **Concern:** Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

4. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

5. **Concern:**

Customers were concerned about obtaining services from the carrier.

**Response:**

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

6. **Concern:**

Customer expressed a concern about leaving money in the mailbox

**Response:**

The customer also expressed a concern about leaving money in the mailbox. A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the suspended Post Office area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

7. **Concern:**

Customers asked why their post office was being discontinued while others were retained

**Response:**

The customer asked why the suspended post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

8. **Concern:**

Customers expressed concern for loss of community identity

**Response:**

The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

9. **Concern:**

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community

**Response:**

The customer expressed a concern that the Postal Service exhibits a lack of interest in the mailing needs of the community. The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

10. **Concern:**

Customers inquired about mailbox installation and maintenance

**Response:**

The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

11. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

**Response:**

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

12. **Concern:**

Customers were concerned about a change of ZIP Code

**Response:**

The customer expressed a concern about a change of ZIP Code. Your zip code will not change.

13. **Concern:**

Customers were concerned about obtaining accountable mail and large parcels

**Response:**

The customer expressed a concern about obtaining accountable mail and large parcels. If you live less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the live over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a designated location or a notice will be left in the mailbox. Attempted delivery items will be taken back to the administrative Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

14. **Concern:**

Customers were concerned about obtaining services from the carrier

**Response:**

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

**PURCHASING STAMPS BY MAIL**

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

**PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

**SPECIAL SERVICES**

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

**HOLDING MAIL**

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

15. **Concern:**

Customers were concerned about the limited hours of operation at the post office

**Response:**

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office had declined from an EAS- to an EAS- level office, qualifying for hour: hours of service per week. The CPO will provide at least the same number of window service hours as the post office.

16. **Concern:**

Customers were concerned on the mode of delivery from the rural carrier.

**Response:**

CBU's or curblin boxes or a combination of both maybe utilized. The MPOO and the administrative Postmaster will study the area.

**Some advantages of the proposal are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

### Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

## II. EFFECT ON COMMUNITY

New Cambria is an incorporated community located in SALINE County. The community is administered politically by New Cambria Mayor & City Council. Police protection is provided by the Saline County Sheriff. Fire protection is provided by the New Cambria Volunteer Fire Dept. The community is comprised of Ag/Farm related and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Peace Lutheran Church City of New Cambria KS, Total Comfort Wolf Mowing Advanced Enterprises M & D Mowing . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the New Cambria Post Office will be available at the Salina Post Office. Government forms normally provided by the Post Office will also be available at the Salina Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- |                    |  |
|--------------------|--|
| 1. <b>Concern:</b> | Customer expressed a concern about the loss of the community bulletin board at the PostOffice.   |
| <b>Response:</b>   |  |
| 2. <b>Concern:</b> | Customers felt the post office should remain open since they paid taxes  |
| <b>Response:</b>   | The customer expressed a concern that since the people of your community paid taxes the post office should remain open. The Postal Service is not supported by tax dollars and must meet expenses by revenue it generates. Operational savings for the Postal Service contributes in the long run to stable postage rates and savings for customers. |
| 3. <b>Concern:</b> | Customers were concerned about growth in the community   |
| <b>Response:</b>   | The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.        |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

## III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on June 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

## IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 19,496 with a breakdown as follows:

Postmaster Salary (EAS-53, No COLA)	\$ 15,350
Fringe Benefits @ 33.5%	\$ 5,142
Annual Lease Costs	<u>+ \$ 2,100</u>
Total Annual Costs	\$ 22,592

Less Annual Cost of Replacement Service

- \$ 3,096

Total Annual Savings

\$ 19,496

A one-time expense of \$ 2500 will be incurred for the movement of this facility.

## **V. OTHER FACTORS**

The Postal Service has identified no other factors for consideration.



## VI. SUMMARY

This is the final determination to close the New Cambria, KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service will be provided to cluster box units (CBUs).

The postmaster retired on June 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The workload has declined. Effective and regular service will continue to be provided by rural route service.

The New Cambria Post Office provided delivery and retail service to 33 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged four. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$19,496 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

## VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the New Cambria Post Office and Salina Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the New Cambria Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at New Cambria Post Office and Salina Post Office during normal office hours.



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Dean J Granholm  
Vice President of Delivery and Post Office Operations

10/11/2011

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Date

DOCKET : 1374665-67470  
ITEM : 47A  
PAGE : 1



Date of Posting: 10/17/2011

Date of Removal: 11/18/2011

MEMO TO THE RECORD  
CORRECTION TO FINAL DETERMINATION

SUBJECT: ADDENDUM TO FINAL DETERMINATION  
PART: VI. SUMMARY  
NEW CAMBRIA KS  
DOCKET NUMBER 1374665-67470

VI. SUMMARY

This is the final determination to close the New Cambria KS Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Salina Post Office, located seven miles away. Service will be provided by Curbside Rural Delivery. Local Manager of Post Office Operations will make determination of future placement.

LeAnn Tvrdy  
CSDC District Coordinator





10/17/2011

OFFICER-IN-CHARGE/POSTMASTER  
New Cambria Post Office

SUBJECT: Letter of Instructions Regarding Posting of the New Cambria Post Office Final  
Determination Docket No. 1374665 - 67470

Please post in the lobby the enclosed final determination to close the New Cambria Post Office. The final determination must be posted in a prominent place from 10/17/2011 through close of business on 11/18/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 11/19/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (402) 930-4431.

Sincerely,

A handwritten signature in cursive script, appearing to read "Leann K. Tvrdy".

LEANN TVRDY  
POST OFFICE REVIEW COORDINATOR  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

Enclosures:  
Final Determination Official Record



Date of Posting: 10/17/2011

Date of Removal: 11/18/2011



FINAL DETERMINATION TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1374665 - 67470

DOCKET : 1374665

ITEM : 49

PAGE : 2



Date of Posting: 10/17/2011

Date of Removal: 11/18/2011

FINAL DETERMINATION TO CLOSE  
THE NEW CAMBRIA, KS POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1374665 - 67470

## Postal Bulletin Post Office Change Announcement Form Final Determination 30-Day Posting Dates

### Post Office Final Determination Posting Dates\*

Date posted: 10/17/2011

Date removed: 11/18/2011

No. of days posted: 32

Actual discontinuance date: 01/03/2012

Official discontinuance date:

(Headquarters entry):

**Note:** Unless otherwise stated, the official discontinuance date listed in the Postal Bulletin is the first Saturday that falls 60 days after the final determination is posted. For a community Post Office, classified station, or classified branch, the discontinuance date is 60 days after the Headquarters approval date.

#### BEFORE CHANGE POST OFFICE INFORMATION

Post Office

Name and State: NEW CAMBRIA, KS

ZIP Code: 67470-9998 Finance no: 196468

County: SALINE

Type of discontinuance:

Consolidate ( ) Close ( X )

#### Type of discontinued facility

Post Office ( X )

Classified Station ( ) Branch ( ) MAIN\_PO

Community Post Office (CPO) ( )

Coordinator name: LEANN TVRDY

Telephone: (402) 930-4431

#### AFTER CHANGE POST OFFICE INFORMATION

Administrative

Post Office: SALINA

ZIP Code: 67401-9998 Finance no: 198063

County: SALINE

Original name retained? Yes ( X ) No ( )

New last line of customer address is:

NEW CAMBRIA KS, 67470

#### Type of replacement service

Post Office ( X )

Classified Station ( ) Branch ( )

Contract Unit ( ) Community Post Office (CPO) ( )

Date:

(Location) District: CENTRAL PLAINS PFC

The announcement cannot be made in the Postal Bulletin unless this form is submitted to the above address. Do not send directly to Address Management, Postal Service Headquarters.

**Mailing instructions for CPO/classified station/classified branch discontinuance.** Immediately submit three copies of this announcement form to the above address. For nonsuspended offices, enclose a copy of the letter sent to customers notifying them of the discontinuance.

**For more information, call** (202) 268-5083.

Headquarters entry: ( ) TL ( ) HS

\*Final determination posting is not required for CPO, classified station, or classified branch discontinuance.  
Final determination for an independent Post Office must be posted for at least 30 days.



11/07/2011

DISTRICT MANAGER  
CENTRAL PLAINS PFC  
6005 LOCKHEED COURT  
OMAHA, NE, 68119-9500

ATTENTION: Post Office Review Coordinator

SUBJECT: Announcement of Appeal to the Discontinuance of the  
NEW CAMBRIA, 67470-9998 Docket No. 1374665 - 67470

This is to advise you that an appeal to the final determination to discontinue the NEW CAMBRIA has been filed with the Postal Regulatory Commission. The Headquarters managing counsel, legal policy and ratemaking office, will provide you with copies of all pleadings, notices, orders, briefs, and opinions filed in the appeal proceeding.

In accordance with the Postal Operations Manual, please ensure that a copy of these documents, as well as the final determination, are prominently displayed and made available for inspection by the public at the affected Post Offices until the Commission has issued its final order and opinion. The Postal Regulatory commission has up to 120 days (four months) to consider the appeal and issue its decision.

No final action may be taken until the final decision has been made and you have received written notification of that decision along with appropriate instructions.

This memorandum must be filed in the official record.

If you have any questions, please contact Kevin Romero at (916) 373-8315.

Thank you for your cooperation.

Kevin Romero  
Manager Field Performance West

cc:  
Vice President, Area Operations WESTERN Area  
Government Relations and Public Policy



10/11/2011

DISTRICT MANAGER  
6005 LOCKHEED COURT  
OMAHA, NE 68119-9500

ATTENTION: Post Office Review Coordinator

SUBJECT: Final Determination- NEW CAMBRIA

The final determination to discontinue the subject Post Office is enclosed, along with a Postal Bulletin announcement form to be completed and returned to this office through the district.

Please provide public notice by prominently posting a copy of the final determination in the appropriate Post Office. Make a copy of the completed record available for public inspection during normal working hours at the Post Office during the mandatory 30-day posting period. Please note that the first day of the actual 30-day posting period begins at day "zero".

*POSTAL BULLETIN – POST OFFICE CHANGE ANNOUNCEMENT*

Complete the enclosed Postal Bulletin Post Office Change Announcement form in its entirety and send it to this office (in triplicate) on the day the final determination is removed. One form will be used to document the official record, one sent to the Accounting Systems Development office, and the third copy will be forwarded to the Headquarters Address Management. Please note that Headquarters Address Management will not announce any Post Office closing or consolidation except when requested in writing by this office. Announcement form mailing instructions are provided at the bottom of the form.

*APPEAL*

Providing there are no appeals to the Postal Rate Commission, the office will be officially discontinued the first Saturday that falls 60 days after posting the final determination. If the final determination is appealed, we will furnish you with appropriate instructions. Please contact this office if a different date is needed for the official discontinuance. It must be noted, however, that the law prohibits discontinuance sooner than 60 days after the date the final determination was posted.

*NATIONAL FIVE-DIGIT ZIP CODE AND POST OFFICE DIRECTORY UPDATE*

Please coordinate with your Address Management System (AMS) unit to make sure that the AMS database is updated according to existing Headquarters Address Management instructions. That request, however, shall not be made until this office has notified you in writing that no appeals are pending.

*OFFICIAL RECORD*

Chronologically file this memorandum in your copy of the official record. All final determination postings must be added to the record at the end of the 30-day public posting period. Do not send them to Headquarters. The official record should be archived at the district by the Post Office discontinuance coordinator after the appeal decision is rendered and/or the Post Office change announcement has appeared in the Postal Bulletin.

If you have any questions, please contact Rich Rudez at (202) 268-5062.

Thank you for your assistance.

A handwritten signature in dark ink, appearing to read "Dean J. Granholm".

Dean J Granholm  
Vice President Delivery and Post Office Operations

Enclosure: (2)

cc:  
Vice President, Area Operations, WESTERN Area